



## TESTING ALLEGATION REPORTING FORM

(NOTE: The use of this form is optional)



DATE REPORTED: \_\_\_\_\_ SCHOOL: \_\_\_\_\_

PRINCIPAL: \_\_\_\_\_ BAC: \_\_\_\_\_

TEACHER /TEST ADMINISTRATOR/PROCTOR: \_\_\_\_\_

Other test administrators/ proctors in the room: \_\_\_\_\_

Date of Incident: \_\_\_\_\_ Test Session: \_\_\_\_\_

**Complete all applicable information for students below:** *(Attach additional list or roster, if needed)*

Student /s:	SSID #:	Grade	Test Form or Lithocode	Content Area	Item #/s

Brief description of the testing violation: \_\_\_\_\_

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Describe steps taken to correct procedure and/or to ensure security was maintained/re-established:

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Attach notarized statements. The statements are to include a complete description from teacher/s, proctor, principal, BAC, and/or others with any knowledge of the allegation, measures taken to correct the situation and to ensure test security. Include a copy of the testing schedule, as well as evidence of training.

**(Proof of student accommodations and staff Inclusion Training is only needed when accommodations are in question.)**